

Tips for a More Successful Remote Interview

Both employers and candidates need to be prepared when it comes to interviewing remotely. We have prepared some tips to make it a successful experience for both.

- 1) Be prepared and start with a strong introduction.
- 2) Test your technology (make sure you have a plan B in case something goes wrong).
- 3) Find a perfect spot for sitting in to take a video call.
- 4) Take the video call where your Wi-Fi is strongest.
- 5) Position the camera so that you are looking directly into it.
- 6) "Arrive early" for the video call.
- 7) Remove distractions.
- 8) Dress the part.
- 9) Make sure you are ready:
 - > Employers – ensure you have reviewed the resume.
 - > Employees – ensure you have done your research.
- 10) Sit up straight.
- 11) Lean in, but not too far.
- 12) Keep gesturing to a minimum.
- 13) Nod when necessary.
- 14) Be prepared to answer questions promptly.
- 15) Keep responses concise.
- 16) Practice actively listening.
- 17) Follow-up with a "thank you" note.